







37-20100, Nakuru 
0729 602575 
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nakuruhomeschooling.com 

Nakuru Homeschooling Contract Agreement

This agreement is made between.....(Client) and Nakuru Homeschooling, a private educational business located in Nakuru Kenya.

Type of tutoring: Tick one

- At Home Tutoring
- Group Tutoring
- On-site Tutoring

Whereas the Tutor shall provide tutoring to the Student/Students in the following categories: Tick one

- A-Level
- Cambridge System/ GCSE
- CBC/ 8.4.4

Student's Name..... Gender..... Level.....

Student's Name..... Gender..... Level.....

Student's Name..... Gender..... Level.....

Mother/Father/ Guardian's Name.....

Contact Information:

Phone:

Email:

Alternative Contact Details

Name.....Contact.....

Relationship to the learner.....

FEE FOR SERVICES

Tuition Fees shall be calculated at a rate of..... Per month of tutoring to facilitate the logistics of the tutoring process. In addition, there shall be payment of **ksh.3000** per student for registration and assessment. Payment is required on the fifth day of each month to facilitate the smooth running of the program.

REGISTRATION FOR EXAMINATIONS

For the British/Cambridge system, clients will incur the cost of registering for examinations normally done in Nairobi, Upper Hill Road at the end of the academic period. Parents can request through Nakuru Homeschooling for facilitation. This will be done at a fee.

PAYMENT

Accepted methods of payment

Cash M-PESA Bank Transfer Mobile Banking

SCHEDULE

The classes will be scheduled from **9:00 AM to 2.00PM**.

SCHEDULING SESSIONS

To ensure that Client's time is respected, appointments will begin promptly at their scheduled time.

CANCELLATIONS

Cancellation of a tutoring session, for any reason, must be made by phone call to the director **0729602575** at least **2 hours in advance** of the scheduled session. The parent will reschedule the appointment at a time agreeable by both parties. Fees are based upon the Student's undertaking to attend all lessons as stipulated in the schedule above and no discount or refunds shall be given in respect of lessons not attended by the Student. If the tutor is not available due to sickness or emergency, the lesson not attended will be compensated by the tutor at a time agreeable by both parties

CANCELLATION OF LESSONS BY TUTOR

In any case there is cancellation of lessons, the institution will give notice to the client 2 hours prior. The Tutor shall reschedule the appointment at a time agreeable to both parties.

PAYMENT REFUNDS

All payments received are non-refundable for any reason.

OBLIGATION OF THE TUTOR AND STUDENT

- The Tutor structures sessions to optimize time to benefit the student.
- The Tutor shall keep confidential the students' information. The Tutor shall contact other parties involved in the education of the student only if given verbal permission by the Client to do so.
- The student shall assist the Tutor in identifying problem areas in which the student needs specific tutoring.
- The student agrees to be prepared for each session and to provide his or her own materials needed for each tutoring session (e.g. books, notes, calculator, paper, other relevant study material, etc.).

OBJECTIVE OF THE TUTOR TO THE STUDENT

The tutor has the responsibility of ensuring that learning takes place wholesomely both academically, socially and emotionally.

TERMINATION

Either party may terminate this agreement at any time by giving a **3 month** prior written notice to the other party.

CONFLICT RESOLUTION

In the event of a conflict, all conflict will be resolved by the client and the director of the institution.

ENTIRE AGREEMENT OF THE PARTIES

This agreement supersedes any and all agreements, either oral or written, between the parties with respect to the rendering of services by director and contains all of the representations, covenants and agreements between the parties with respect to the rendering of those services. Any modification of this agreement will be effective only if it is in writing signed by both parties.

The Parent/Guardian shall enter into this tutoring contract on behalf of the student and shall accept and agree to all the terms and conditions contained herein on behalf of the student.

Signed at.....On this.....day of.....20.....
Director.....

Signed at.....On this.....day of.....20.....on behalf of
the student who is a legal minor

The Parent/Guardian: